

December 2, 2003

Mr. John Doe
1 Main Street
Anytown, New York 12303

RE: Claim/file number: 123456789
Policy number: H2334456
Insured's name: John Doe
Date of loss: 10/17/03
Type of loss: Fire

Dear Mr. Doe,

The ABC Insurance Company acknowledges your notice of claim involving the loss by cause of loss to shares of stock in the XYZ Corporation.

The ABC Insurance Company suggests that you contact the registrar representing the XYZ Corporation with regard to the shares of stock and ask that the originals be cancelled and duplicates be issued to you. The ABC Insurance Company will reimburse the service charge for the lost instrument bond up to the special limit pertaining to securities set out in your policy.

Please feel free to contact the undersigned during business hours at 1-234567-9876 or at the address above. Thank you.

Very truly yours

William White
ABC Insurance Company